



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

**FOR THE FOUR MONTH PERIOD 1 MARCH 2016 - 30 JUNE 2016**

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

## FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Formby Pool Trust	Graham Bayliss graham.bayliss@sefton.gov.uk Tel: 0151 934 2371	
Care Services (Domiciliary) Working Group - Final Report	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254	
Pre-Paid Cards Solution	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730	
Sensory Service	John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718	
Child Sexual Exploitation	Patricia Galloway trish.galloway@sefton.gov.uk	
Commissioning Autism Spectrum Disorder Outreach Support Services	Sally Richardson sally.richardson@sefton.gov.uk Tel: 0151 934 2161	
Children & Young People Plan	Dwayne Johnson dwayne.johnson@sefton.gov.uk Tel: 0151 934 4900	
Approval of the Post 16 Transport Policy for 2016	Mike McSorley mike.mcsorley@sefton.gov.uk Tel: 0151 934 4247	
Sefton Mental Health: A Strategic Plan for Sefton 2015- 2020	Tina Wilkins tina.wilkins@sefton.gov.uk Tel: 0151 934 3329	
All Sefton European Social Fund - Ways to Work Grant Acceptance	Claire Maguire claire.maguire@sefton.gov.uk Tel: 0151 934 2684	
Hired Passenger Transport Framework Contract 2013/15	Graham Mussell graham.mussell@sefton.gov.uk Tel: 0151 934 4871	
Liverpool City Region Integrated Business Support Project (LCRIBS) Grant Approval	Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442	
Adoption of House Extensions and New Housing Supplementary Planning Documents	Andrew Hunt andrew.hunt@sefton.gov.uk Tel: 0151 934 3827	
M58 Junction 1 New Slip Roads - Compulsory Purchase Order	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766	
Publication of proposed	Ingrid Berry ingrid.berry@sefton.gov.uk Tel:	

**APPENDIX A**

Modifications to the Sefton Local Plan	0151 934 3556	
Community Infrastructure Levy - Preliminary Draft Charging Schedule	Ian Loughlin <a href="mailto:ian.loughlin@sefton.gov.uk">ian.loughlin@sefton.gov.uk</a> Tel: 0151 934 3558	
Three Year Budget Plan 2014/15 – 2016/17 - 18 February 2016	Jeff Kenah <a href="mailto:jeff.kenah@sefton.gov.uk">jeff.kenah@sefton.gov.uk</a> Tel: 0151 934 4104	
Website Advertising	Jan McMahon <a href="mailto:jan.mcmahon@sefton.gov.uk">jan.mcmahon@sefton.gov.uk</a> Tel: 0151 934 4431	
Future of Area Committees	Jill Coule <a href="mailto:jill.coule@sefton.gov.uk">jill.coule@sefton.gov.uk</a> Tel: 0151 934 2031	
Revenue Budget 2015/16 - Update	Jeff Kenah <a href="mailto:jeff.kenah@sefton.gov.uk">jeff.kenah@sefton.gov.uk</a> Tel: 0151 934 4104	
Customer Experience of Claiming Council Administered Benefits and Financial Support	Paul Fraser <a href="mailto:paul.fraser@sefton.gov.uk">paul.fraser@sefton.gov.uk</a> Tel: 0151 934 2068	

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Formby Pool Trust</b> To approve an extension to the Formby Pool Trust contract			
Decision Maker	Cabinet			
Decision Expected	10 Mar 2016			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Fully exempt			
Wards Affected	Harington; Ravenmeols			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Formby Pool Trust and Formby Land Trust			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Formby Pool Trust			
Contact Officer(s) details	Graham Bayliss graham.bayliss@sefton.gov.uk Tel: 0151 934 2371			

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Care Services (Domiciliary) Working Group - Final Report</b> To agree the recommendations of the Care Services (Domiciliary) Working Group
Decision Maker	Cabinet
Decision Expected	7 Apr 2016 Decision due date for Cabinet changed from 10/03/2016 to 07/04/2016. Reason: To allow further investigations and consultations to take place in order to inform the review

Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Persons/Organisations to be Consulted	Overview and Scrutiny Committee (Adult Social Care)			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Care Services (Domiciliary) Working Group - Final Report			
Contact Officer(s) details	Debbie Campbell debbie.campbell@sefton.gov.uk Tel: 0151 934 2254			

**SEFTON METROPOLITAN BOROUGH COUNCIL  
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Details of Decision to be taken	<b>Pre-Paid Cards Solution</b> To seek approval for the commencement of a procurement exercise for the implementation of a Pre-Paid Cards solution, following on from the Pre-Paid cards pilot for Direct Payments			
Decision Maker	Cabinet			
Decision Expected	7 Apr 2016 Decision due date for Cabinet changed from 03/12/2015 to 07/04/2016. Reason: The decision to commence a procurement exercise for the implementation of a Pre-Paid Cards solution has been deferred until 7th April to allow the findings of the Pre-Paid cards Pilot for Direct Payments to fully inform the procurement process and future service specification			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			

Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Head of Regulation and Compliance and Chief Finance Officer.
Method(s) of Consultation	Meetings, emails and Presentations.
List of Background Documents to be Considered by Decision-maker	Pre-Paid Cards Solution
Contact Officer(s) details	Peter Moore peter.moore@sefton.gov.uk Tel: 0151 934 3730

**SEFTON METROPOLITAN BOROUGH COUNCIL  
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Details of Decision to be taken	<b>Sensory Service</b> The commissioning of a new sensory service jointly with neighbouring authorities. A sensory service is a group of services to support people with either visual impairment or hearing impairment or both i.e. deaf, hard of hearing, blind, deaf and blind, poor eyesight. etc. and people in danger of developing these conditions.			
Decision Maker	Cabinet  Council			
Decision Expected	10 Mar 2016  21 Apr 2016 Decision due date for Council changed from 03/03/2016 to 21/04/2016. Reason: The last meeting of the Sensory Services joint commissioning group we were advised by the lead for the Liverpool City Region to commission the service using an alliance model which will require more work with providers and will put the procurement timescale back from an original contract start date of June 2016 to September 2016. As yet a decision hasn't been made as to whether this model will be used			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			

Wards Affected	All Wards
Scrutiny Committee Area	Adult Social Care
Persons/Organisations to be Consulted	Visually impaired and hearing impaired community
Method(s) of Consultation	Workshops with providers and service users
List of Background Documents to be Considered by Decision-maker	Sensory Service
Contact Officer(s) details	John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718